



KERALA STATE ROAD TRANSPORT CORPORATION
TRANSPORT BHAVAN, FORT, THIRUVANANTHAPURAM-695 023

Telephone No: 0471-2471011, (Extn. 236/231)

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TENDER No.SRA4/023713/2023/General Thinner

Dtd: 24.06.2023

NOTICE INVITING TENDER (NIT) (e-Tender)

For the supply of GENERAL THINNER

TECHNICAL & COMMERCIAL BID

1. Tenders in two bid system are invited from the manufacturer of General Thinner or their authorised dealer for the supply of the following item. There shall not be more than one Brand offer in the tender. **Offering more than one Brand / type will make the bid invalid**

a	Tender No. & Date	SRA4/023713/2023/General Thinner Date: 24.06.2023
b	Item & Specifications	General Thinner (To be supplied in 5 to 10 Ltr container) } 15,000 Ltr Specification - As per IS 14314 : 1995 upto date amendment
c	Sample (Compulsory)	2 Litter of General Thinner as per specification should be submitted to the Office of the Chairman & Managing Director, KSRTC on or before the due date and time of opening of the e-tender as per clause No. 4 (c) to (f) of NIT.
d	Tender Fees (Non Refundable)	Rs.2856/- (Rs.2550/- + GST@ 12%) (Rupees Two Thousand Five Hundred and Fifty only)
e	Earnest Money Deposit. (EMD) EMD Exemption NOT allowed.	Rs.17000/- (Rupees Seventeen Thousand Only)
f	Mode of Payment of EMD & Cost of Tender	Online through SBI Internet Banking/NEFT through e-procurement portal. EMD & Tender Fee should be remitted as a single transaction. Split payment is not allowed.
g	Place of Opening	Kerala State Road Transport Corporation, Transport Bhavan, Fort, Thiruvananthapuram.
h	Mode of Submission of Tender	Tender should be submitted online through e-GP website www.etenders.kerala.gov.in
i	Contact address/ Telephone nos. for help in case of any doubt in e-tendering process (Help desk)	Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in Website: www.etenders.kerala.gov.in
j	Tender inviting Authority	Chairman & Managing Director, Kerala State Road Transport Corporation, Transport Bhavan, East Fort, Thiruvananthapuram – 23

2. **Scope of the Contract**

- a. Tender is invited for the procurement of General Thinner required for synthetic paint including primers, undercoats, enamels etc.
- b. The General Thinner offered should have valid certificate from Bureau of Indian Standards as per IS 14314 : 1995
- c. The General Thinner shall be supplied in container of 5 Litre to 10 Litre.
- d. The supplied General Thinner should have manufacturing date within a period of 10 months from the date of supply.
- e. The material shall be supplied at KSRTC, Chief Stores, Pappanamcode, Thiruvananthapuram-695018 as per supply schedule.
- f. The container of General Thinner shall be securely closed and marked with the following information during the submission of sample and supply. Stickers not allowed
 - i. Name of the Material.
 - ii. Indication of the source of manufacture.
 - iii. Volume of the material
 - iv. Month and year of manufacture with lot number

3. **PRE QUALIFICATION CRITERIA**

- a. The bidder shall be a manufacturer of General Thinner in India or their authorised dealer.
- b. The bidder should have valid BIS certificate for General Thinner as per IS 14314:1995 and the bidder shall have valid BIS – CM/L – No. for General Thinner.
- c. The bidder should have GST Registration certificate.

4. **General Conditions of the contract**

- a. Bidders should remit the required Tender Fee and Earnest Money Deposit (EMD) in 'Online mode' through SBI/NEFT, as per 1(e) and I(f) of the Notice Inviting Tender. No exemption in the case of EMD and Tender Fee. Bidders should ensure and convince themselves that the online payments made by them have been successfully transferred. KSRTC shall under no circumstances be responsible for failed transaction of the payments due to non-compliance of any online banking procedure and consequent rejection of tender.
- b. Firms who have been blacklisted by the Central Government/ any State Government /any State Transport Undertaking will not be considered.

- c. Bidder shall submit 2 Ltrs. of General Thinner as sample and tender sample shall be packed in different containers in duplicate and each containing not less than 500ml of material. The container shall be marked "KEEP AWAY FROM NAKED FLAME". The sample shall be submitted to the office of the Chairman & Managing Director, KSRTC Transport Bhavan, Fort, Thiruvananthapuram - 695 023 **on or before the due date and time of tender opening.** No sample shall be returned by the Corporation.
- d. The inhouse test report of the sample shall be submitted along with the sample or shall be uploaded in the e-tender portal. The batch / Lot No. shall be specified in the test report for identification.
- e. If the bidder do not submit the sample before the date and time of tender opening, their bid will be rejected.
- f. The sample shall be manufactured within 10 months from the date of submission.
- g. The samples submitted by the bidders will be inspected / tested for assessing its suitability and conformability to the tender specifications. If the samples do not meet the specifications of tender, the bidder will be technically disqualified.
- h. Rate Firmness:- The quoted rates shall be firm for a period of 12 months from the date of opening of financial bid. No enhancement of rates once accepted will be considered during the contract period.
- i. The details such as name of manufacturer, make/brand etc. should be provided in the tender.
- j. Tenders of those bidders who do not successfully remit Tender fee and EMD online or do not upload the above mentioned document (digitally signed) will be rejected. The bidders should possess digital signature for uploading the documents. The samples which are submitted after the due date and time fixed will not be considered.
- k. The purchaser's decision regarding bidder's eligibility will be final.

5. Documents to be uploaded in the e-tender Portal

- a. Scanned copy of valid manufacturing license in the case of manufacturer. In the case of dealers, they should upload valid dealership certificate from the manufacturer.
- b. Copy of valid BIS - CM/L No. of the General Thinner of the manufacturer. Please upload the document.
- c. Upload the GST Registration Certificate of the bidder.

- d. This Notice Inviting Tender (all pages) duly filled signed and stamped by the bidder should be scanned and uploaded.
- e. The details of Guarantee/Brand/Make of offered item should be uploaded.
- f. The bidder shall upload the inhouse / NABL accredited laboratory test certificate of sample material submitted.
- g. Scanned copy of bidder information in ANNEXURE-A after filling all the columns and duly signed and stamped by the bidder should be uploaded.
- h. Bidders who have been blacklisted by the Tender Inviting Authority or by any State Govt. or Central Government / Organization should not participate in the tenders during the period of blacklisting . An affidavit as per format in Annexure- B (Anti-Blacklisting Affidavit) should be submitted along with the technical bid.

6. TENDER PROCESS:

The tender evaluation will be undertaken in four rounds.

Round 1- Opening of technical bid documents

Round 2 – Document evaluation.

Round 3 – Assessing sample suitability

Round 4- Opening of Price Bid.

1. Round 1- Opening of technical bid documents

The documents uploaded shall be opened at the time and date mentioned. The prospective bidders or their authorized representatives can present, if required by them.

2. Round 2 – Document evaluation:- The format for submission of the technical bid as per annexures and submission in any other format or absence of requisite information will lead to rejection of bids in the round 2 evaluation itself. The prospective bidders are advised to submit all information and supporting documents that are required to prove their competency and claims for technical evaluation.

The commercial terms and documents submitted as part of the bids shall be scrutinized by a Bid Evaluation Committee constituted by the Tender Inviting Authority.

The Tender Inviting Authority may call for additional documents/clarifications through e-tender portal.

The list of those who come out of the evaluation of the documents successfully as well as those rejected (with reasons for rejections) will be published on the website of KSRTC (www.keralartc.com) and objections/remarks against the list will be invited. The objections /remarks received before the date and time specified in the notice will be considered by the Tender Inviting Authority and the final list of successful bidders of round 2 will be published.

3. Round 3 – Assessing sample suitability

The bidders who are qualified in round 2 shall be considered for Round -3. The sample submitted by the qualified bidder in Round – 2 will be inspected / tested for assessing its suitability and conformability to the tender specifications. If the sample do not meet the specifications of tender, the bidder will be technically disqualified.

The list of those who come out of the sample evaluation successfully as well as those rejected (with reasons for rejections) will be published on the website of KSRTC (www.keralartc.com) and objections/remarks against the list will be invited. The objections /remarks received before the date and time specified in the notice will be considered by the Tender Inviting Authority and the final list of successful bidders of round 3 will be published.

4. Round 4 – Opening of Price Bid.

The bidders who are qualified in round 3 shall be considered for Round -4. The BOQ/PRICE BID of those bidders who do not satisfy even any one of the pre-qualification condition will not be opened.

7. Instructions for submitting Financial bid :-

- a) The bidders should furnish the basic rate for one unit (one litre) of the item, discount and GST separately. The rates shall be submitted in BOQ portion of the corresponding Tender published in website www.etenders.kerala.gov.in
- b) The rate quoted should be for door delivery (including unloading charge) at KSRTC Chief Stores, Pappanamcode, Thiruvananthapuram (Dist.).The supply should be done in 5 litre to 10 Litre container.
- c) GST should be calculated exactly and entered in the respective column of BOQ. GST not in % GST amount in Rupees to be entered in BOQ.

- d) If the amount of GST is not entered in the respective column of BOQ, such bidders will not be eligible for revised levies declared from time to time.
- e) The quantity of item may increase or decrease. The tolerance limit shall not be more than plus / minus fifteen percent ($\pm 15\%$) as per the provisions of Kerala Store Purchase Manual.
8. **SELECTION OF SUPPLIERS:-** The selection of suppliers will be made from among the technically qualified bidders who are pre-qualified by uploading all the mandatory documents mentioned in the prequalification criteria and whose samples are found suitable when tested / inspected for assessing its suitability/ conformability to the tender specifications.
9. **Opening of Financial Bid:** - The BOQ/PRICE Bid of those bidders, who satisfied all of the **Prequalification Criteria** including sample suitability, shall only be opened for further consideration. The BOQ/PRICE BID of those bidders who do not satisfy even any one of the pre-qualification condition will not be opened.
10. **Trial Order :-**
- The Corporation will place trial order with the L1 qualified bidder for 15% of tendered quantity at the initial stage to evaluate the field performance of supplied item and the order for the remaining quantity will be placed only on the basis of satisfactory field performance**
11. **Delivery of materials**
- The supplier should deliver the material to the Corporation as per the specification stipulated in the Notice Inviting Tender (NIT). The supplied item should have manufacturing date within a period of 10 months from the date of supply.
- The supplier should provide the inhouse Test Certificate of the random sample material taken from the same batch along with each consignment.** The random sample should be drawn from the same BATCH /LOT of material going to be delivered to the Corporation. The random sample material should be Tested at the inhouse testing laboratory of the manufacturer. The Corporation may take random sample from the consignment and send it for testing at NABL accredited lab, if there is any quality issue in the supplied paint items. In such occasions the test charges will be borne by the Corporation, if the sample meets the specification. On the contrary, if the sample fails to meet the specifications:-
- a) The firm will have to bear the test charges.
- b) Penalties @10% of total cost of the materials of same BATCH/LOT utilized by the Corporation will be imposed in case of failure of random sample.

- c) The Corporation will reject the entire unutilized quantity of the consignment from which the random samples were taken and which failed in the test done by KSRTC at NABL accredited lab

The supplier should take back the rejected consignment at its own cost from the premises of the Corporation. The firm will be allowed 15 days from the receipt of communication to replace the rejected materials with materials as per BIS specification stipulated in the Notice Inviting Tender (NIT). If the supplier already received the cost of rejected materials, they should refund the cost of rejected material or said amount will be adjusted from the security deposit amount/ future payments

If the supplier fails to replace/ lift the rejected materials within 45 days from the date of intimation of its rejection to the supplier, the Corporation shall have the rights to sell the rejected materials by public auction with notice there of given to the firm. The amount received through auction of rejected materials would be adjusted against all dues , expense etc to be recovered from the supplier.

12. **Packing:-** The firm shall be responsible for proper packing and delivery of stores and in the event of any loss, damage, breakage or leakage due to insufficient or defective packing, the firm shall replace the stores or make good the loss on the receipt of intimation from Kerala SRTC within the time specified in the intimation. The decision of Kerala SRTC as to whether the loss, damage, breakage, leakage has been caused due to insufficient or defective packing shall be final and binding upon the supplier. The delivery of stores shall not be considered complete till the inspected, Weighed, Counted and passed by Kerala SRTC.

Name & Address of the manufacturer, Batch / Lot No. Brand Name, product Code, Manufacturing date (Item should have manufacturing date within a period of 10 months from the date supply), Quantity in litres, should be permanently and visibly marked on the container at the time supply. Also weight and CM/L No. to be specified. (Stickers are not allowed). Supply should be done in 5 to 10 litre containers.

13. Opening of Tender will be done at the time and date noted in Notice Inviting Tender at the Office of the Chairman & Managing Director, KSRTC, Transport Bhavan Fort Thiruvananthapuram.

14. **Payment:-** Payment for the materials will be made after receipt, inspection and acceptance of the supplied items at KSRTC, Chief Store, Pappanamcodu, Thiruvananthapuram. The payment will be done with in 45 days of acceptance of material
15. **Liquidated damages for non supply and performance:-** The successful bidders shall supply the ordered quantity of materials as per the delivery schedule given by KSRTC. If materials are not supplied as per supply schedule given by KSRTC, liquidated damages will be realised from the supplier at the rate of 0.5% of the Cost of item per week for each week or part there of, up to a maximum deduction of 10% of the Contract prices and there after the Corporation will consider the termination of the contract at the risk and cost of the contractor.
16. **Earnest Money Deposit:-** The EMD will not carry any interest. The EMD will be forfeited, if the successful Bidders fail to execute agreement and furnish Security deposit, or in the event of withdrawal of offer once made or in the event of putting forth any conditions which are against or contradictory to the conditions of this Notice Inviting Tender.
17. **Security Deposit:-** The successful Bidder has to furnish a Security Deposit equivalent to 5% of the total value of purchase contract awarded to them, before executing the agreement. *The security deposit carries no interest.* The Security Deposit can be remitted either in the form of Demand Draft from any Nationalised/Scheduled Bank drawn in favour of FA & CAO, KSRTC, Thiruvananthapuram, payable at Thiruvananthapuram or in the form of Bank Guarantee from any Nationalised/Scheduled Bank. **The Bank Guarantee shall be valid upto for a further period of six months of last supply against the Contract. On satisfactory performance and completion of the Contract in all respects including the warranty, the bank Guarantee will be returned to the Contractor without any interest.** The security deposit will be forfeited if the contractor fails to complete the supply as per the schedule issued by KSRTC or in the event the Bidder fails to settle any claim including the warranty claims. The security deposit will be refunded only after the satisfactory completion of the contract including warranty claims or penalty settlement.
18. **Agreement:-** The successful Tenderer shall have to execute an agreement within 15 days from the date of issue or purchase order, incorporating the Terms & Conditions of Tender and as per Kerala Stores Purchase Manual.

The agreement has to be executed in the prescribed form issued from KSRTC, in Rs.200/- INDIAN STAMP PAPER after furnishing the Security deposit equivalent to 5% of the total value of purchase contract awarded to them, as per provisions of Kerala Store Purchase Manual, for the due fulfilment of the contract. If the bidders are not willing to execute the Agreement and Security deposit, their offer will not be considered.

In case of non-submission of security deposit/agreement or cancellation of purchase order due to non-supply of materials, the firm will not be allowed to participate in KSRTC's tender enquiry for next 2 years.

19. The Corporation reserves the authority to consider the offer in part or full as desired.
20. The bidders have the liberty to resubmit fresh tender/documents till the last date and time of submission of the e-tender.
21. Resubmission of offer will not be allowed after the time and date fixed for bid submission. The offer once made cannot be withdrawn or modified after the closing of e-tender under any circumstances. Withdrawal or modification of the offer once made in e-tender will be resulted in the forfeiture of EMD remitted. In such cases the bidder will not have the right to claim the refund of EMD.
22. Supply of the materials should be completed within the time stipulated by KSRTC, failing which the Corporation will procure the materials from other sources at the risk and cost of the Bidder.
23. Details of Warranty offered by the supplier should be specified clearly.
24. Reference of previous supply if any is to be noted clearly.
25. The Chairman and Managing Director, KSRTC reserve the right to make any modifications or additions in this notice in the event if it is felt that it is in the public interest.
26. Disputes if any, shall be settled through mediation and Corporation will notify mediating official from time to time and only when mediation is failed, litigation within the jurisdiction of the courts at Thiruvananthapuram and Ernakulam need to be sought.

27. **GENERAL INSTRUCTIONS TO BIDDERS**

- a) Tender shall be made in English.
- b) Firms who are not blacklisted by KSRTC or by Govt. of Kerala can participate in the tender.
- c) In case of NEFT, remittance should be made only to the 22 digit beneficiary account number as seen in the remittance form which is available in the e-portal while submitting tender.
- d) **ON LINE PAYMENTS**:- The bidders shall seek clarification from **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in** and make himself conversant with procedure for online payment of the Tender Fee and EMD. KSRTC shall under no circumstance be responsible for failed transactions due to non compliance of the above procedure.
- e) The bids will be opened online through the e-GP website www.etenders.kerala.gov.in at the KSRTC, Transport Bhavan, Fort, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/authorised representatives available. If the e-tender opening date happens to be a holiday or non-working day due to any valid reason, the Tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website.
- f) **DIGITAL SIGNATURE CERTIFICATE**:- Bidders will have to procure legally valid Digital Certificate as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For obtaining Digital Signature Certificate and help on e-tendering process, please contact **Kerala State IT Mission, e-Government procurement PMU & Help desk, Saankethika, Near EPF Office, Vrindavan Gardens, Pattom, Thiruvananthapuram 695004. Help Desk No. Ph: 0471 - 2577088, 2577188; Toll free No.18002337315; e-mail: etendershelp@kerala.gov.in ; Website: www.etenders.kerala.gov.in** on all government working days from 9.30 A.M to 5.30 P.M.
- g) Bidders are advised to note the Tender ID and Tender No. & Date for future reference.

- h) All uploaded scanned documents should contain the signature and the office seal of the bidders and should be digitally signed while uploading in e-tender portal. Documents uploaded without digitally signing shall entitle rejection of the Tender.
- i) The digitally signed Tender document and other specified documents shall be submitted online through the e-GP website www.etenders.kerala.gov.in well in advance before the last date and time. No submission shall be allowed after the last date mentioned.
28. Bidders are advised to go through all conditions of the Notice Inviting Tender and the Tender documents carefully and to comply them to avoid rejection of their tender.
29. The Tenderer shall bear all costs associated with the preparation and submission of its bid and Kerala State Road Transport Corporation, Thiruvananthapuram, hereinafter referred to as "Tender Inviting Authority", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
30. Bidders who propose conditions which are contradictory to the tender conditions will not be considered.

For Tender Inviting Authority

I/We hereby accept all the above terms and conditions in its entirety.

Signature of bidder:

Name of bidder:

Address of bidder:

Telephone No. of bidder:

Mobile No. of bidder:



Annexure – A

(Proforma of Certificate be furnished along with Technical Bid)

KERALA STATE ROAD TRANSPORT CORPORATION

GENERAL INFORMATION ABOUT THE TENDERER

1	Name of the			
	Registered address			
	of the firm with			
	State		District	
	Telephone No.		Fax	
	Email		Website	
Contact Person Details				
2	Name		Designation	
	Telephone No.		Mobile No.	
Communication Address				
3	Address			
	State		District	
	Telephone No.		Fax	
	Email		Website	
Type of the Firm (Please ✓ relevant box)				
4	Private Ltd.		Public Ltd.	
	Partnership		Society	
	Registration No. & Date of			Proprietorship
	Others,			
Nature of Bussiness (Please ✓ relevant box)				
5	Original Manufacturer		Authorized Dealer	
			/Representative	
	Direct Importer		Others, specify.	
Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)				
6	in case of Directors, DIN Nos. are required			
	Name		Designation	
	Name		Designation	

Bank Details					
7	Bank Account No.		IFSC Code		
	Bank Name & Address		Branch Name		
	Tel No		Email ID		
8	Whether any criminal case was registered against the company or any of its promoters in the past?				Yes / No
9	Inhouse testing facilities available				Yes / No
Date:		Office Seal		Signature of the tenderer / Authorised signatory	



Annexure - B

(Proforma of Certificate be furnished along with Technical Bid)

AFFIDAVIT

Format for Affidavit certifying that Entity / Promoter(s) /Director(s)/Partners of Entity are not blacklisted

I, M/s. (Name of the firm), having registered office at hereby certify and confirm that we or any of our promoter(s) /director(s) are not barred by Department of Transport, Govt. of Kerala/ or any other entity of Government of Kerala or blacklisted by any state government or central government / department / organization in India from participating in Tender/s, either individually or as member of a Consortium as on the (Last date of submission of tender).

We further confirm that we are aware that, our bid for the captioned tender would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period.

Dated thisDay of, 20.....

Name of the Applicant

.....

Signature of the Authorized Person

.....

Name of the Authorized Person